

# Dean's Excellence Awards - Senior Faculty Research Award

## Terms of reference and conditions

Submission deadline: **December 7, 2023**

### The Award:

A call for nominations for the Dean's Excellence Awards – Senior Faculty Research Award is issued every second year.

In the context of this award, research refers to peer-reviewed, adjudicated or equivalent research/scholarly work, including creative activity and performance.

**Categories:** Clinical or Non-Clinical

Normally, there shall be two Senior Faculty Awards offered in any one calendar year: one for clinical and one for non-clinical as it relates to the research program. The nomination package should specify the category for which the individual is being nominated.

- There shall be no obligation to recommend an award in the absence of suitably qualified individuals.
- No individual shall receive the award more than once.
- Individuals may be nominated for any number of awards in a particular award year (in various award categories); however, no individual will be awarded more than one award in any given award year.
- Individuals may self-nominate

### Eligibility of Nominee (s)

Faculty members holding **part-time, regular term, or tenure/tenure-track appointments who are currently beyond seven years in their first faculty appointment** are eligible to be nominated (e.g. for the purpose of the 2023 competition, the appointment date must be in 2015 or earlier). Eligibility is based on the calendar year, not the month the faculty appointment date was made effective. In cases where legitimate leave has impacted the nominee's research program; such as parental leave and extended illness, the committee will take this into consideration at the adjudication stage. Such leave must be clearly identified in the letter from the nominator/applicant.

While this award is intended to be based on individual accomplishment, it is recognized that there may be cases where the work of two or more individuals is so intertwined that they can only be considered as a team. Under such circumstances, a team nomination may be submitted. However, care will be taken to evaluate only those activities that have been carried out as a team. All team members must meet the eligibility requirements above.

### **Required Nomination Documentation**

1. Nomination letter (which includes a statement as to which award, clinical or non-clinical, the individual is being nominated for)
2. A one page citation or appraisal of the individual's research describing their contribution in a way easily understandable to those outside the discipline. This will be used for public relations purposes for the successful individuals, as well as for a reminder to referees of the individual's major contributions.
3. A CIHR formatted Common CV or its equivalent
4. \*One letter of Reference
  - The referee can be from within or outside Memorial University
  - Multiple letters of reference are permitted

\*An eligible faculty member may self-nominate, in which case a letter of reference from another individual is required. If a faculty member is nominated by another individual, that individual may combine a nomination letter and letter of reference.

### **Submission**

Complete nomination packages should be submitted to the Chair of the Faculty of Medicine Awards Committee via the Office of Research and Graduate Studies ([rgs@mun.ca](mailto:rgs@mun.ca)) no later than **December 7, 2023**.

### **Review**

The Faculty of Medicine Awards Committee (or subcommittee thereof) is responsible for this award program and shall undertake the evaluation of nominations. Nominees will be adjudicated based upon the quality, excellence and impact of their research. The candidate's national and international stature as assessed by their peers will form a vital piece of the overall selection. Recommendations will be submitted to the Dean of Medicine for final approval.

### **Award Process**

Awardees will be notified in writing. There will normally be a ceremony to recognize award recipients, and they will be presented with a certificate in recognition of their contributions to research.